

INVERCLYDE COUNCIL
EARLY LEARNING AND CHILDCARE
ADMISSION POLICY

Introduction

Inverclyde Council is committed to the delivery of flexible high quality Early Learning and Childcare. The admission policy ensures that places are allocated fairly and transparently.

Policy

This policy provides guidance for Heads of Establishments in the allocation of nursery placements.

ADMISSION POLICY BANDINGS 0 - 5 YEARS

Band 1	<p>Emergency admissions (0 - 5 years)</p> <p>a) Children referred in emergency situations by Social Work who have been identified through Child Protection procedures.</p> <p>b) Children born to mothers under the age of 16 years or in full time education provided within a secondary school to allow the mother to return to education.</p>
Band 2	<p>Looked after 2 year olds / Children in Need or Children with Additional Support for Learning Needs: (0 - 5 years) / Children who are entitled to a funded 2 year old place whose parents are in receipt of qualifying benefits</p> <p>a) Any 2 year old child who is “looked after” or subject to a Kinship Care order or has at any point been looked after since their second birthday.</p> <p>b) Children referred by:</p> <ul style="list-style-type: none"> • Social Work • Speech & Language Therapy • Health Professionals • Educational Psychologist • Other professionals / agency <p>as being “in need” in terms of the Children (Scotland) Act 1995 or Education (Additional Support for Learning) (Scotland) Act 2004 and 2009 or Children and Young People (Scotland) Act 2014.</p> <p>c) Children who are entitled to a funded 2 year old place whose parents are in receipt of qualifying benefits and are referred by the below professional agencies.</p> <ul style="list-style-type: none"> • Social Work • Speech & Language Therapy • Health Professionals • Educational Psychologist • Other professionals / agency <p>as being “in need” in terms of the Children (Scotland) Act 1995 or Education (Additional Support for Learning) (Scotland) Act 2004 and 2009 or Children and Young People (Scotland) Act 2014.</p> <p>d) Children who are entitled to a funded 2 year old place whose parents are in receipt of qualifying benefits.</p> <p>e) Children who are entitled to a funded 2 year old place whose parents are in receipt of qualifying benefits and any 2 year old child who is “looked after” or subject to a Kinship Care order or has at any point been looked after since their second birthday.</p>
Band 3	<p>Children in a deferred year (3-5 years)</p> <p>a) Children with January / February birthdays whose parents wish deferred entry to primary school.</p> <p>b) Children who are granted a deferred year by the “Additional Support Needs” Monitoring forum.</p>
Band 4	<p>Children in their pre-school year, within establishments defined area (3–5 years)</p> <p>a) Children with a sibling in a deferred year.</p> <p>b) Children living within the establishments’ defined area (in order of intake).</p>
Band 5	<p>Children in their ante pre-school year, within establishments defined area (3–5 years)</p> <p>a) Children who have attended an establishment prior to their ante-pre / pre-school place for the purpose of employment, education or training for employment or an entitled 2 year old funded place.</p> <p>b) Children with a sibling in a deferred year / pre-school placement.</p> <p>c) Children living within the establishments’ defined area (in order of intake).</p>
Band 6	<p>Children in their pre - school & ante pre-school outside establishments defined area (3-5 years)</p> <p>a) Pre-school children living outside the establishments’ defined area (in order of intake).</p> <p>b) Ante pre-school children living outside establishments’ defined area (in order of intake)</p>

Band 7	Children resident out with Inverclyde (0-5 years)
	a) Children in their pre-school year from outwith Inverclyde.
	b) Children in their ante pre-school year from outwith Inverclyde.
	c) Children under 3 years - Band 1a & 2a,b ONLY. (Must be approved by Quality Improvement Officer Early Years)

ADMISSION INTAKE TIMELINE

2 year old Early Learning and Childcare Place children whose parents are in receipt of qualifying benefits

Birthday Dates	Intake	Intake Month	Admission Timeline
1 st March – 31 st August	1	August	At start of term in August and before last day of August
1 st September – 31 st December	2	January	Start of term in January and before the 3rd week of January
1 st January – Last day in February	3	April	After Easter Term before 1 st day of May *

*This may change depending on when Easter term falls.

3 - 5 year old Early Learning and Childcare Place

Birthday Dates	Intake	Intake Month	Admission Timeline
1 st March – 31 st August	1	August	At start of term in August and before last day of August
1 st September – 31 st December	2	January	Start of term in January and before the 3rd week of January
1 st January – Last day in February	3	April	After Easter Term before 1st day of May *

*This may change depending on when Easter term falls.